

**MEMORANDUM**

**TO:** University of Nebraska Employees

**FROM:**

The \$50 monthly gift limit applies to the University of Nebraska as one entity and includes all four campuses. The gift limit does not apply, however, when the University, including any campus, gives admission to a state-owned facility or state-sponsored industry or event regardless of value. The University of Nebraska must report these admissions in a quarterly report to the Clerk of the Legislature, along with other expenses such as entertainment, including expenses for food and drink and gifts provided to members of the Legislature and officials in the executive branch of the state.

Prior to providing any gifts, whether campus specific or non-campus related, and prior to visiting state officials, please feel free to contact the University's registered lobbyist, Heath Mello, or your campus legislative liaison:

John Falconer – University of Nebraska at Kearney  
Michelle Waite – University of Nebraska-Lincoln  
Bob Bartee – University of Nebraska Medical Center  
Victoria